

## Application for Fee Waiver or Reduction

Requestor Name: \_\_\_\_\_

If request made on behalf of someone else, name of such person or client:

Date of application: \_\_\_\_\_

ORS 192.324 provides that the County may collect fees for making public records available. However, pursuant to ORS 192.324, the custodian of records may furnish copies without charge or at a reduced fee if the custodian determines that the waiver or reduction is in the public interest because making the record available primarily benefits the general public. By filling out this form you are providing information that the custodian of records will use to determine whether to grant a waiver request. Failure to complete this form fully and accurately will result in a fee waiver denial

\_\_\_\_\_  
\_\_\_\_\_

1. How will the information disseminated?
2. What is the purpose for which requester intends to use the information?
3. Does requestor or client have the ability to pay? \_\_\_\_ Yes \_\_\_\_ No. If no,

Why?

Annual Income of requestor or client: \_\_\_\_\_

**Decision of Records Custodian:**

- The fee waiver is hereby granted in full
- The fee waiver is hereby granted in part in the amount of \_\_\_\_\_

**The fee waiver is denied because:**

- The matter is not primarily in the public interest because
- The character of the public interest in the disclosure:
- The requested information is already in the public domain
- The fee does not impede the public interest

**A waiver would burden the County because:**

- Financial hardship
- Extent of time and expense required
- Volume of records requested
- Necessity to segregate exempt from non-exempt materials;
- Extent to which an inspection